



Updated Summer 2023

# Busbridge Infant School Accessibility Policy & Plan

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**This Accessibility Policy and Plan are drawn up in compliance with current legislation and requirements as specified in Schedule 10, relating to Disability, of the Equality Act 2010. School Governors are accountable for ensuring implementation, review and reporting on the progress of the Accessibility Plan over a prescribed period.**

1. Busbridge Infant School is committed to providing an accessible environment which values and includes all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual; emotional and cultural needs. We are committed to challenging negative attitudes about disability and accessibility and to developing a culture of awareness, tolerance and inclusion.
2. Busbridge Infant School plans, over time, to ensure the accessibility of provision for all pupils, staff and visitors to the school.
3. An accessibility plan will be drawn up to cover a three year period. The plan will be updated annually.
4. The Accessibility Plan will contain relevant actions to:
  - Improve access to the physical environment of the school, adding specialist facilities as necessary. This covers reasonable adjustments to the physical environment of the school and physical aids to access education.
  - Increase access to the curriculum for pupils with a disability, expanding and making reasonable adjustments to the curriculum as necessary to ensure that pupils with a disability are as, equally, prepared for life as are the able bodied pupils. If a school fails to do this they are in breach of the DDA. This covers teaching and learning and the wider curriculum of the school such as participation in after-school clubs, leisure and cultural activities or school visits. It also covers the provision of specialist aids and equipment, which may assist these pupils in accessing the curriculum.
  - Improve and make reasonable adjustments to the delivery of written information to pupils, staff, parents and visitors with disabilities. Examples might include hand-outs, timetables, text books and information about school and school events. The information should be made available in various preferred formats within a reasonable time frame.
5. The Action Plan for physical accessibility relates to the Access Audit of the School, which is undertaken regularly. It may not be feasible to undertake some of the works during the life of this Accessibility Plan and therefore some items will roll forward into subsequent plans. The audit will need to be revisited prior to the end of each first three-year plan period in order to inform the development of the new Plan for the following period.
6. Information about our Accessibility Plan will be published on the school website.
7. The plan will be monitored by the Local Governing Body.
8. We acknowledge that there is a need for on-going awareness raising and training for staff and governors in the matter of disability discrimination and the need to inform attitudes on this matter.

**Identifying Barriers to Access (Audit Checklist)**

**How does your school deliver the curriculum?**

	Requirements met / partially met/ not met
Do you ensure that teachers and teaching assistants have the necessary training to teach and support disabled pupils?	Requirements met
Are your classrooms optimally organised for disabled pupils?	Requirements met & action on request
Do lessons provide opportunities for all pupils to achieve?	Requirements met
Are lessons responsive to pupil diversity?	Requirements met
Do lessons involve work to be done by individuals, pairs, groups and the whole class?	Requirements met
Are pupils encouraged to take part in music, drama and physical activities?	Requirements met
Do staff recognise and allow mental effort expanded by some disabled pupils, for example using lip reading?	Action on request & consult with external agencies and SENDCo for support
Do staff provide alternative ways of giving access to experience or understanding for disabled pupils who cannot engage in particular activities, for example some forms of exercise in physical education?	Action on request & consult with external agencies and SENDCo for support
Do you provide access to computer technology appropriate for students with disabilities?	Action on request & consult with external agencies and SENDCo for support
Are school visits made accessible to all pupils irrespective of attainment or impairment?	Action on request & consult with external agencies and SENDCo for support
Are there high expectations of all pupils?	Requirements met
Do staff seek to remove all barriers to learning and participation?	Requirements met

**Priorities for Action**

- Continue to identify appropriate training for teachers and teaching assistants to enable them to support the children in their care.
- Continue to develop the awareness of teachers and teaching of different learning styles to meet the needs of children.

**Is your school designed to meet the needs of all pupils?**

	Requirements met / partially met/ not met
Does the size and layout of areas – including academic, sporting, play, social activities, classrooms, the assembly hall, canteen, library, gymnasium and outdoor sporting activities, playgrounds allow access to all pupils?	Requirements met
Can pupils who use wheelchairs move around the school without experiencing barriers to access such as those caused by doorways, steps and stairs, toilet facilities and showers?	Requirements met. Disabled toilets are available for use by adults & apupils
Are pathways of travel around the school site and parking arrangements safe, steps, stairs, routes logical and well signed?	Requirements met
Are emergency and evacuation systems set up to inform ALL pupils, including pupils with SEN and disability; including alarms with both visual and auditory components?	Termly Fire Drills are completed and any pupil with specific requirements will be identified and accommodated
Could any of the décor or signage be considered to be confusing or disorientating for disabled pupils with visual impairment, autism or epilepsy?	Requirements met
Are all areas to which pupils should have access well lit?	Requirements met
Is furniture and equipment selected, adjusted and located appropriately?	Furniture and equipment are selected and adjusted following consultations and recommendations of external agencies and the SENDCo

**Priorities for Action**

- Continue to develop facilities to support the needs of pupils registered at the school.
- Teacher’s desks are appropriate for purpose and met health & safety requirements.

**How does your school deliver materials in other formats?**

	Requirements met / partially met/ not met
Do you provide information in simple language, symbols, large print, on audiotape or in Braille for pupils and prospective pupils who may have difficulty with standards forms of printed information?	Action on request
Do you ensure that information is presented to groups in a way which is user friendly for people with disabilities e.g. by reading aloud what is on classroom boards and describing diagrams?	Staff deliver lessons and information following recommendations of external agencies and SENDCo
Do you have facilities such as ICT to produce written information in different formats?	Action on request
Do you ensure that staff are familiar with technology and practices developed to assist people with disabilities?	Training is ongoing for all members of staff to ensure best practice External services provide advice & training e.g. for hearing aids

**Priorities for Action**

- Continue to develop staff knowledge of technology and practices to support the needs of pupils.

**Improving the Physical Access at Busbridge Infant School**

	Item	Activity	Timescale	Cost
1	ENTRANCES	Temporary arrangements are currently in place with a ramp to allow wheelchair users access to main office.	Autumn 2023	No additional costs
2	INTERNAL DECOR	Well contrasted colours between wall and floor colours to distinguish between surfaces. Maintain current contrast as areas redecorated. Replace loose/stained ceiling tiles.	Rolling plan	No additional costs
3	FACILITIES	Provide a number of adult chairs for visitors during performances.	As required	As required
4	DOORS	Doors to be opened for wheelchair users by the designated TA. All doors wide enough for wheelchair access.	As required, consult with Physical Support Team, Occupational and Physiotherapists, LA to agree best support for individual pupils.	Not required at present
5	LIGHTING	Ensure all ceiling lights are in working order and with correct lamps.	As required	Cost of lamps if necessary

**Improving the Curriculum Access at Busbridge Infant School**

Target	Strategy	Outcome	Responsibility	Monitoring	Achievement
Training for teachers on adapting the curriculum as appropriate	Undertake an audit of staff training requirements	All teachers are able to meet the requirements of disabled children's needs with regards to accessing the curriculum	Leadership Team and Curriculum Leaders	Termly Pupil Progress Meetings	Improved access to the curriculum
Audit of pupil needs and staff training needs to meet those needs	Review the specific needs for pupils living with disability, in terms of basic daily living skills, relationships and future aspirations	Teachers aware of the relevant issues and can ensure that this group has equality of access to life-preparing learning. The use of other professional partners has been made available	SENDCo and class teachers	Termly Pupil Progress Meetings will monitor progress of pupil needs	Pupil needs and teachers training needs are being met and access to the curriculum is increased
All out of school activities are planned to ensure, where reasonable, the participation of the whole range of pupils	Review all out of school provision to ensure compliance with legislation	All out of school activities will be conducted in an inclusive environment with providers that comply with all current and future legislative requirements	Leadership Team Class teachers	Out-of-School Provision clubs and trips to be reviewed by organiser	Increase in access to all school activities for all disabled pupils
Availability of written material in alternative formats when specifically requested	The school will make itself aware of the services available for converting written information into alternative formats	The school will be able to provide written information in different formats when requested for individual purposes	SENDCo	Ensure pupil record is updated with alternative format & a list kept of alternative format requests	Delivery of information to disabled pupils and parents improved