

## Busbridge Infant School

### Contingency Plan for Remote Learning

<p><b>Introduction</b></p>	<p>In the event of a partial (year group bubble) or full closure at Busbridge Infant School, we want all children to continue to access appropriate, high quality provision.</p> <p>Learning instruction will be delivered via a mixture of live and recorded video sessions, in support of the daily home learning activities made available to parents and carers via class VLE pages (eSchools) as well as by email. All resources, instructions, templates, websites etc will be shared in the same way. Paper copies of these materials will be available for those families unable to access them in any other way.</p> <p>The provision of recorded content allows parents and carers flexibility around when to access. Feedback from our provision during lockdown earlier this year strongly supported this approach, particularly for those families with younger siblings at home. Live content, (story times; individual reading), alongside recorded sessions, provides opportunities for real-time face-to-face contact too with both staff and classmates, helping to maintain relationships and a sense of belonging.</p>
<p><b>To enable teaching and learning to continue as effectively as possible during the need for remote learning:</b></p>	<ul style="list-style-type: none"> <li>• Recorded videos will be provided (from the second day of absence) containing a short input for daily maths and literacy lessons. These will introduce the learning as well as the follow up activities for the children to complete afterwards</li> <li>• Completed learning tasks will be shared with teachers as requested, and responded to</li> <li>• Phone, email and VLE messages will all be monitored to ensure any issues are followed up</li> <li>• Pupils' engagement with learning will be monitored by staff</li> <li>• Paper copies of learning materials will be available for those families unable to access them in any other way</li> </ul>
<p><b>Our staff will:</b></p>	<ul style="list-style-type: none"> <li>• Provide daily recorded inputs for literacy and maths</li> <li>• Provide daily recorded phonics/spelling sessions as well as a daily live zoom story time</li> <li>• Provide weekly overview of learning for the week, including, differentiated, independent tasks (maths and literacy) for children to complete once they have accessed the relevant recorded input</li> <li>• Provide feedback to pupils twice a week whilst they are working at home. This will be via 'message' facility on VLE and during school hours</li> <li>• Provide one live individual reading session per week with the class teaching assistant (via zoom and Bug Club)</li> <li>• Provide adapted independent topic activities in line with what would have been covered in class</li> <li>• Provide daily recorded 'Brain Gym' video sessions</li> <li>• Provide at least 2 recorded assemblies a week</li> <li>• Share all learning content (videos, activities, tasks etc) on the home page of each class VLE page</li> <li>• Share learning content via an email from the school office</li> </ul> <p>Please note that all the above is subject to/dependent upon reliability of equipment and internet connection</p>

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<p><b>Our pupils/students will be expected to:</b></p>	<ul style="list-style-type: none"> <li>• Watch and ‘attend’ to all of the learning videos</li> <li>• Complete the learning set by their teacher each day to the best of their ability</li> <li>• Respond to any feedback provided by the teacher</li> <li>• Watch their story time each day</li> <li>• Use online resources provided by the school (e.g. Bug Club and Athletics)</li> </ul>
<p><b>Parents are responsible for:</b></p>	<ul style="list-style-type: none"> <li>• Setting a clear routine with each child and the daily learning set</li> <li>• Reading all communications that come out from the school to ensure they are fully aware and up to date with news</li> <li>• Downloading the free eschools app</li> <li>• Being familiar with how to log onto and use the VLE</li> <li>• Providing access to the learning offered for their children (i.e. recorded and live video content)</li> <li>• Remaining present (whilst not in view) during live zoom sessions (i.e. 1:1 reading and story times)</li> <li>• Supporting their children to engage positively with the provision set and to complete all of the learning tasks</li> <li>• Sharing their completed learning as requested by the teacher for assessment and feedback (e.g. photograph/video via eschool VLE desktop or app message facility). Please note that eschools are working to resolve an issue with their app for iphone users as it does not currently allow anything to be attached to a message (android phones are fine)</li> <li>• Liaising with school staff and seeking support on behalf of their child when needed, with class teacher via email</li> <li>• Ensuring courtesy and politeness to any member of staff within any communication</li> </ul>
<p><b>How to access work</b></p>	<p><i>VLE (eSchools) user guide <a href="#">click here</a> to open the pdf from the school website</i>  <i>VLE (eSchools) how to video too for using eSchools app to share completed work photo with teacher for feedback</i>  <a href="#">click here for iphone app video</a>  <a href="#">click here for android app video</a></p> <ul style="list-style-type: none"> <li>• All learning content (videos, activities, tasks etc) will be uploaded onto the home page of each class VLE page</li> <li>• Learning content will also be shared via an email from the school office (via primary contact’s details)</li> </ul>
<p><b>Vulnerable and Key Workers</b></p>	<ul style="list-style-type: none"> <li>• Children who are considered vulnerable will be closely monitored and contacted by key staff at school (including Home School Link Worker)</li> <li>• In light of a partial or whole school closure the school will be open for Key Worker children and vulnerable children who are not self-isolating</li> <li>• They will be placed into a bubble with 2 consistent members of staff</li> <li>• They will access recorded lesson content via school ipads/interactive boards and complete remote learning tasks set by their class teachers</li> </ul>
<p><b>Communication</b></p>	<ul style="list-style-type: none"> <li>• Via fortnightly newsletters, emails, VLE or individual phone calls depending on the nature of the communication</li> </ul>